

Open+ Fire Evacuation Refresher

For members of Manawatū
Community Hub Libraries
Open+ After Hours Service



If You Discover a Fire

- Remove yourself and others from immediate danger
- Activate nearest call point
- Ring 111 from a safe place
- Your location is

**Manawatū Community Hub
Libraries
64 Stafford Street Feilding**



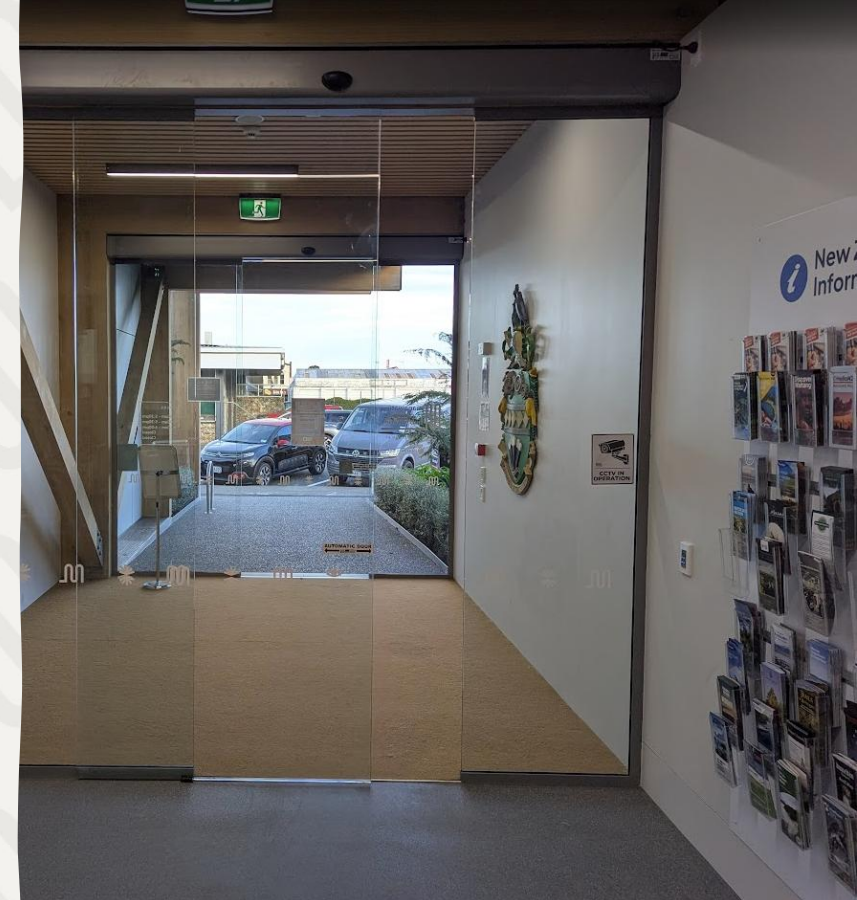
Call Point



Fire Assembly Point

- Go to the assembly point, use any exit, and remain until the Fire Service Arrive
- Report to the Fire Service that you and all your group are present (everyone who came into MCHL with you today)
- You may not go back inside unless you are given permission from FENZ (but you can leave and go home)





If the Fire Alarm Sounds

Move quickly but do not run & exit the building by the nearest exit

Assembly Point

- Report to the assembly point on Bowen Street
- Report to the Fire Service that you and all your group are present (everyone who came into MCHL with you today)
- You may not enter unless you are given permission from FENZ (but you can leave and go home)



Next Steps

- Do you understand the Fire Evacuation Process?
- If yes please click [HERE](#) to let the team know you have completed it. The MCHL team will process this and email you. Then your Open+ access will be available for another 6 months
- [MCHL Open+ Fire Renewal Completed – Fill out form](#)

Questions

- If there is anything you are not clear about or if you have any questions please stop by Te Āhuru Mōwai during staffed hours and talk to the team who will be happy to explain things and complete your refresher to maintain your Open+ access.