

Open Plus membership provides extended hours access to Manawatū Community Hub Libraries (MCHL) services at our facility - Te Āhuru Mōwai, outside of staffed open hours. This Terms of Use outlines the acceptable use of the service and facility.

To opt in to use the service, members must:

- Visit Te Āhuru Mōwai in person to complete a brief orientation with MCHL staff. Members must present a valid photo ID and your MCHL membership card (if they have one) during their visit so staff may verify their identification.
- Be 16 years of age or older. If a member is under 18 years of age, a parent or guardian must accompany them to the orientation and sign the Agreement. They must also provide their valid photo ID to verify identification. If a parent or guardian signs the Agreement on behalf of a user under 18 years of age, they agree to be bound by and comply with the terms of acceptable use on their behalf.
- Possess a membership card registered with Manawatū Community Hub Libraries. If they do not have a membership card, MCHL staff can create one for them during the orientation.

After completing the opt in process above, MCHL staff will add the Open Plus privilege to your membership card. You will be notified by email when it's turned on. Depending on timing, you should be able to use the service within 24 hours of registering.

By opting into Open Plus, members must acknowledge and agree to the following terms of acceptable use:

- Members will use their own membership card and PIN to gain entry to Te Āhuru Mōwai for themselves and any guests they bring in outside of staffed hours.
- If a member is in Te Āhuru Mōwai before public closing time, they understand that they (and any guests they have with them) must leave and re-enter using the Open Plus entrance control to let the system know they are inside.
- Members will be responsible for their own actions and behaviours and for any guests they bring in.
- Members will not grant access to any person trying to enter Te Āhuru Mōwai (including those who say they have authority to enter), unless they are their guests who they assume responsibility for.
- MCHL, Council or contracted staff (including cleaners) may be present in Te Āhuru Mōwai during non-staffed hours and cannot provide customer service.
- Security cameras monitor the use of Te Āhuru Mōwai as per Council's Privacy Statement which can be found online at [www.mdc.govt.nz](http://www.mdc.govt.nz)
- Announcements may be made over the PA system and on some digital signage screens during Open Plus non-staffed access, and members agree to comply with instructions and directives contained in the announcements.
- Members agree to comply with all MCHL terms and conditions and policies, which they acknowledge are in effect during Open Plus extended hours, including but not limited to the Customer Code of Conduct, Digital Technology and Internet Public Access policy, and Membership and Meeting Room terms and conditions. These can all be found and reviewed at [www.mchl.co.nz](http://www.mchl.co.nz)
- Violations of the above may result in the loss of a members Open Plus privileges, as well as fines and legal consequences. Members agree that they are responsible for any injuries or damage to MCHL property or equipment caused by themselves or any guests they bring in. Members agree that they are fully liable for, and indemnify MCHL and the Council against, all damages, losses, costs and expenses incurred by MCHL and/or the Council, caused or contributed to by themselves or any guests they bring in to Te Āhuru Mōwai.
- Members acknowledge that MCHL can revoke their Open Plus membership/access at any time, entirely at MCHL's discretion.